



Master of Public Administration (MPA)

The mission of the Troy University MPA program is to develop professional competency and leadership in individuals associated with public and nonprofit sectors by providing quality graduate professional education through a standardized curriculum and a network of campuses utilizing traditional, nontraditional, and emerging electronic formats.

The MPA degree is a 12-course, 36-credit-hour curriculum of study. Students with less than one year of work experience will complete an additional three-hour internship course for a total of 39 credit hours. Students may take courses as pre-service, in-service, full-time, and part-time students and through eCampus. The MPA degree program is offered at Global Campus sites throughout the United States, through online courses, and at the Troy campus.

Admission Requirements

To apply for admission to the Master of Public Administration program, applicants must submit the following materials to the Admissions Office at least one full term/ semester before enrollment.

1. Completed Application for Admission to the Graduate School.
2. Official transcript(s) from all universities attended;
3. Official copy of GRE or MAT or GMAT scores;
4. A letter of recommendation that addresses the applicant's good potential for success in professional graduate studies and public service
5. A 500 word essay addressing the applicant's professional goals, readiness, and potential for completing the MPA program; and
6. A resume listing professional experience, certifications, and other preparation. All applicants for the Troy University MPA program must submit their application for admission at least one full term/semester before enrollment. No MPA student is allowed to register for MPA courses without formal admission to the MPA program.

Unconditional Admission

Applicants may be admitted unconditionally if they meet the following requirements:

1. Hold a masters or higher degree from a regionally accredited university. Applicants must submit the materials listed in Admission Requirements for Master of Public Administration with the exception of the official copy of GRE or MAT or GMAT scores.

OR

2. Hold a baccalaureate degree from a regionally accredited college with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached are used to calculate the grade point average

AND

Have an acceptable score on the appropriate entrance exam: GRE 920 (verbal plus quantitative), MAT 400, or GMAT 490.

Conditional Admission

Upon recommendation by the MPA Admissions Committee and approval by the designated MPA Program Director's representative, conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements. See also conditional admission requirements in the General Regulations section of this Catalog.

Transfer Credit

A maximum of 12 credit hours taken at another regionally accredited university with a grade of “B” or better can be applied to the degree. These courses must be comparable in catalog description to courses in the MPA program and must be approved by the Dean of Arts and Sciences or the Director of the MPA Program. Professional Military Education (PME) hours will not be accepted as transfer credits for Public Administration core courses. However, approved PME courses may be used as transfer credit for elective courses in the Public Administration Concentration. For more information, please consult with your adviser.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy after completing nine semester hours of requirements as outlined for the specific degree program. The Admission to Candidacy form must be completed within the first 18 semester hours of the program. If the Admission to Candidacy form is not completed by the conclusion of 18 semester hours, a hold will be placed on the student’s registration until Admission to Candidacy process is completed.

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. If the student makes a “D” or “F” in a core course, the core course must be retaken. If the student makes a “D” or “F” in an elective course, the elective course may be retaken or another elective taken in its place.

Students with less than one year work experience in a paraprofessional, professional, technical, or supervisory position are required to complete PA 6694, Internship, for an additional three credit hours to the 36-hour program. The Internship cannot be used to satisfy an elective or core course requirement.

Degree Requirements

1. Unconditional Admission
2. Overall 3.0 GPA
3. Admission to candidacy
4. Successful completion of PA6601 Research Methods in Public Administration with a grade of “B” or better
5. Successful completion of PA6699, Capstone in Public Administration, with a grade of “B” or better
6. Completion of MPA Degree curriculum

Curriculum

The MPA degree curriculum consists of 12 courses including nine core courses and three elective courses from one concentration. All courses offer three hours of credit except PA 6660, which offers one to three hours.

Required Core Courses (27 semester hours)

<u>PA 6601</u>	3	Research Methods in Public Administration
<u>PA 6610</u>	3	Foundations of Public Administration
<u>PA 6620</u>	3	Theory of Organizations
		OR
<u>PA 6646</u>	3	Organizational Behavior
<u>PA 6622</u>	3	Public Policy Analysis
<u>PA 6624</u>	3	Public Human Resource Management
<u>PA 6650</u>	3	Governmental Budgeting and Financial Management
<u>PA 6699</u>	3	Capstone in Public Administration

Students must select one of the following courses*:

<u>PA 6602</u>	3	Quantitative Methods in Public Management
<u>PA 6603</u>	3	Economics for Public Management
<u>PA 6631</u>	3	Program Evaluation

- Students in Nonprofit Management concentration must take PA 6631: Program Evaluation (3) as their Tier II course.

Students must select one of the following courses:

<u>PA 6640</u>	3	Intergovernmental Relations
<u>PA 6644</u>	3	Administrative Law
<u>PA 6674</u>	3	Ethics in Public Administration

Concentrations (nine hours)

Students must select one of the following concentrations and take three courses from one of the following concentrations:

- Education
- Environmental Management
- Government Contracting
- Healthcare Administration
- Justice Administration
- National Security Affairs
- Nonprofit Management
- Public Human Resource Management
- Public Management

Concentrations

Education

<u>EDU 6606</u>	3	Current and Emerging Instructional Technologies
<u>PSE 6608</u>	3	Curriculum Integration of Technology
<u>PSE 6660</u>	3	Trends and Issues in Adult Education
<u>PSE 6670</u>	3	Psychological Foundations of the Adult Learner
<u>PSE 6680</u>	3	Curriculum Development for Adult Education

Environmental Management

<u>EBS 6601</u>	3	Environmental and Biological Ethics
<u>EBS 6603</u>	3	Environmental Management
<u>EBS 6611</u>	3	Global Pollution and International Environmental Policy
<u>EBS 6612</u>	3	Environmental Impact Studies and Risk Management
<u>EBS 6615</u>	3	Environmental Law, Permitting, and Regulatory Compliance
<u>EBS 6623</u>	3	Environmental Negotiations and Conflict Resolution
<u>EBS 6635</u>	3	Land Use Planning
<u>EBS 6637</u>	3	Environmental Economics
<u>EBS 6665</u>	3	Sustainable Development
<u>EBS/HIS 5550</u>	3	Environmental History

Government Contracting

<u>PA 6645</u>	3	Managing Government Contracts
<u>PA 6647</u>	3	Advanced Contract Administration
<u>PA 6648</u>	3	Contract Negotiation
<u>PA 6649</u>	3	Government Contract Law
<u>PA 6668</u>	3	Grant Management for Public and Nonprofit Organizations

Healthcare Management

<u>HSA 6680</u>	3	Health Services Administration and Policy
<u>HSA 6681</u>	3	Legal and Social Issues in Health Administration
<u>HSA 6682</u>	3	Healthcare Planning and Management
<u>HSA 6683</u>	3	Healthcare Economics
<u>HSA 6684</u>	3	Managed Care: Origins, Organizations and Operations
<u>PA 6665</u>	3	Leadership in Public Administration

Justice Administration

<u>CJ 6620</u>	3	Current Trends in Criminal Law
<u>CJ 6622</u>	3	Seminar in the Administration of Justice
<u>CJ 6624</u>	3	Court Administration
<u>CJ 6630</u>	3	Juvenile Justice
<u>CJ 6640</u>	3	Seminar in Law Enforcement
<u>CJ 6652</u>	3	Seminar in Corrections

CJ 6671 3 Organization Theory

National Security Affairs

IR 5524 3 Contemporary American Foreign Policy
IR 5551 3 Survey of International Relations
IR 5552 3 International Law
IR 6602 3 Geostrategic Studies
IR 6610 3 International Organizations
IR 6620 3 International Political Economy
IR 6630 3 Seminar in International Relations
IR 6635 3 National Security Policy
IR 6660 3 Military Strategy and International Relations

Nonprofit Management*

PA 6630 3 Strategic Planning
PA 6631 3 Program Evaluation
PA 6666 3 Foundations of Nonprofit Organizations
PA 6667 3 Executive Leadership in Nonprofit Organizations
PA 6668 3 Grant Management for Public and Nonprofit Organizations
PA 6669 3 Nonprofit Financial Management

* Students in Nonprofit Management must take PA 6631 as their Tier II course.

Public Human Resource Management

HRM 6601 3 Legal Environment of Employment Decisions
HRM 6604 3 Labor Law
HRM 6619 3 Seminar in Human Resources Administration
HRM 6622 3 Human Resources Staffing
HRM 6623 3 Training and Development of Human Resources
HRM 6632 3 Compensation Management

Public Management

PA 6602 3 Quantitative Methods in Public Management
PA 6603 3 Economics for Public Management
PA 6620 3 Theory of Organizations
PA 6630 3 Strategic Planning
PA 6631 3 Program Evaluation
PA 6640 3 Intergovernmental Relations
PA 6644 3 Administrative Law
PA 6645 3 Managing Government Contracts
PA 6646 3 Organizational Behavior
PA 6665 3 Leadership in Public Administration
PA 6668 3 Grant Management for Public and Nonprofit Organizations
PA 6674 3 Ethics in Public Administration
PA 6679 3 Computers and Government Management Information Systems

Concentration Courses

PA 6625: Specialized Study in Public Administration or PA 6660: Readings in Public Administration with the prior approval by the MPA Director or faculty adviser may be utilized in any concentration. In combination, these courses may not be used for more than six total credit hours. A course completed for one concentration cannot be used for another concentration.

Cross-listings applicable to the Master of Public Administration Degree Program only from other courses listed in this *Catalog*:

<u>PA 6601</u>	<u>BUS 6610</u>	<u>CJ 6650</u>	<u>IR 6601</u>
<u>PA 6602</u>	<u>MBA 6640</u>		
<u>PA 6620</u>		<u>CJ 6671</u>	
<u>PA 6644</u>		<u>CJ 6644</u>	
<u>PA 6646</u>	<u>MGT 6671</u>		
<u>PA 6679</u>	<u>IS 6679</u>		

Graduate Certificate in Government Contracting

The Graduate Certificate in Government Contracting requires the following four courses:

<u>PA 6645</u>	3	Managing Government Contracts
<u>PA 6647</u>	3	Advanced Contract Administration
<u>PA 6648</u>	3	Contract Negotiation
<u>PA 6649</u>	3	Government Contract Law

All Certificate students must be admitted to the Graduate School in order to qualify for the Certificate. See Graduate Admissions.

Admitted MPA students may qualify for the Certificate by completing the four required courses and maintain an overall 3.0 grade point average or better in order to meet concentration requirement. Students are limited to a total of six semester hours of these courses under the provisions of post-master's admission, or under special admission (non-degree matriculate).

Students who wish to be issued a certificate must submit the following to their home campus:

- Certification Intent
- Certificate Plan and Progress Record
- Copy of student transcript

**For complete degree program information,
please refer to the 09/10 Graduate Catalog.**